



Board of Licensure for Landscape Architects

September 2012

What's new

Meeting Date Change for October 2012

Due to a scheduling conflict, the October 2012 board meeting has been moved from October 18 to October 25. The board will still meet with students during the lunch hour. Visit the board's [website](#) for meeting information updates and agendas.

2012 Board Meeting Schedule

Meeting agendas and minutes will be published on our [website](#) as they become available.

October 25	Washington State University Pullman, WA
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All meetings start at 9:30 AM and 2013 meeting dates will be set at the October meeting

Policy Update

At the August meeting, the board adopted two policies. The first helps make sure the information used to license applicants is current and accurate:

Archiving Incomplete Applications

If a licensing applicant fails to complete the licensing process and his/her records show no activity for five consecutive years, the board will consider the application abandoned. No activity includes, but is not limited to:

- *Failure to submit the required documents within five consecutive years from the receipt of the most recent information submitted.*
- *Failure to provide the board with any written communication during five consecutive years indicating the applicant is attempting to complete the licensing process.*

If the application is considered abandoned, it may be archived or destroyed, and the applicant will be required to reapply for licensure and comply with the licensing requirements in effect at the time of reapplication.

The second policy simply formalizes an administrative procedure:

Professional Development Requirements - Waivers and Exemptions

Upon audit, staff will review and evaluate the documentation provided by licensees to support any professional development waiver or exemption requests under WAC 308-13-215.

Continuing Education

Remember: Continuing education audits began **July 1, 2012**. You may be audited by the board on the professional development hours PDHs you've completed. [Read more about being audited.](#)

Here are some continuing education reminders:

- **You can carry over up to 12 PDH.** If you earn more than 24 PDH in the **2nd half of your 2-year license period**, up to 12 extra hours can be carried over to the following 2-year license period.
- Example: If you earn 50 PDH in the 2nd half of your 2-year license period, only 12 can be carried over to the following 2-year period.
- You can start counting your PDH from July 1, 2009 and carry forward up to 12 PDH if you start reporting in July 2012.

[Find out more](#) about what activities, courses, etc. are allowed as professional development hours.



Your board members:

William Bernstein, Chair – Seattle
 Fred Glick, Vice Chair – Mercer Island
 Rebecca Malleck, Secretary – Tumwater
 Thomas Sherry, Member – Spokane
 Karen Kiest, Member – Seattle

Chair Bill Bernstein (left) expressed the board's thanks and presented a plaque of appreciation to Tom Sherry for his service on the board from 2000 to 2012. Tom's term expired on September 5, 2012.

Licensee news

Congratulations! The Board of Licensure for Landscape Architects and staff welcomed 16 new licensees to the profession between May 1, 2012 and August 31, 2012:

<u>By Examination (8)</u>	<u>By Reciprocity (8)</u>
Clayton Kenneth Beaudoin	J. Taber Jossi Caton
Tommy Cheong-Tak Chan	Fouad Elgharabli
Eric Austin Hadden	Richard J. Flierl
John Burns Logan IV	Robby Layton
Emily Sue Mills	Chelsea Merrill McCann
Emily Louise Russell	Jeffrey Donald Novak
Ken David Waldal	Jan Marie Satterthwaite
Frederick Herman Young IV	Randy L. Thueme

Keeping your license active – remember these 3 tips:

1. Renewal fees are due every other birthday and are your responsibility.
2. Renewal notices are a courtesy—you are accountable for renewing even if you don't receive a notice.
3. You should notify our office when you change your address: landscape@dol.wa.gov or 360-664-1497.

Do your fellow landscape architects get these announcements?

They should. Please tell them to sign up to the Landscape Architects' ListServ® electronic mailing list. They can join the Listserv® by visiting our [website](#) and following these steps:

- Click "What's New", and select "Join Mailing list"
- Select the ListServ® link
- Select the "Join or leave the list (or change settings)" link
- Enter your email address and name, then select the join list button
- You will be sent a confirmation email, and then you will be added to the list

Complaints and disciplinary activity

The Board of Licensure for Landscape Architects regulates the industry by investigating complaints of unprofessional conduct and incompetence against licensees, and issues of unlicensed practice.

When a complaint is received by the board, an initial investigation is started to gather information about the situation, and usually involves contact with the subject of the complaint (the respondent). A board member is assigned as a case manager and serves as the technical expert. The investigation process can be lengthy and the case has several possible outcomes. The case may be closed by the board with no further action if not enough evidence is found to support the complaint or the respondent quickly remedies the situation. For more serious issues, the board may issue a statement of charges against the respondent, with sanctions for each offense. The respondent has an opportunity for a settlement conference to negotiate the sanctions or can ask for a hearing.

Current Cases:

Unlicensed practice	1
Unprofessional conduct	0
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Total open cases:	1

The board closed one complaint at the August 9, 2012 meeting.

Case number	Allegation	Board Action
2012-03-1300-00LAN Thomas A. Lundberg	Unlicensed practice	The complaint alleged the Respondent, licensed architect, prepared landscape plans (planting plans) and submitted for a building permit. The board closed this case because there was no clear violation. RCW 18.96.220 (6) does not affect or prevent “the preparation of construction documents including planting plans, landscape materials, or other horticulture-related elements.”

Also at the August 9, 2012 meeting, the board accepted one agreed order.

Case	Board Action
2011-08-1300-00LAN Drew Meyer Unlicensed practice	Fined \$2,000, \$1,500 stayed if respondent Removes the term “landscape architect” from ALL advertising, including online social media, regarding Drew Meyer or DM Landscaping LLC within 30 days of the effective date of the Agreed Order.

Skip a trip – go online: www.dol.wa.gov

We are committed to providing equal access to our services.
If you need accommodation, please call 360-664-6597 or TTY 360-664-0116.

Board of Licensure for Landscape Architects		Washington State Department of Licensing
Mailing address: PO Box 9045 • Olympia, WA 98507-9045	Street address: 405 Black Lake Blvd. • Olympia, WA 98502	E-Mail: landscape@dol.wa.gov
Phone: (360) 664-1497	Fax: (360) 570-7098	Web site: www.dol.wa.gov/business/landscapearchitects